PARTY SUPPLIERS DIRECT

NORTHERN IRELAND

Wedding guest access & sensory checklist

Questions to ask your wedding venue, DJ, entertainers and other suppliers

Tick each point once confirmed. Use the notes area to record any agreed arrangements.

VENUE / SUPPLIER: _____ **DATE:** _____

1 Noise & lighting

- [ ] Can music volume be adjusted if needed?
- [ ] Can guests sit away from speakers and the dancefloor?
- [ ] Can strobe lights, flashing effects and sudden loud sounds be avoided?
- [ ] Will guests receive warning before loud announcements or effects?
- [ ] Can speeches be clearly heard without excessive volume?

2 Quiet spaces

- [ ] Is a separate quiet room available during the celebration?
- [ ] Can guests enter and leave it without asking permission?
- [ ] Is it away from music, queues and busy walkways?
- [ ] Can lighting be adjusted, with comfortable seating?
- [ ] Is it step-free and easy to find?

3 Physical access

- [ ] Is there a step-free route from parking / drop-off to key areas?
- [ ] Are accessible toilets nearby and suitable?
- [ ] Will doors, lifts and seating suit mobility equipment?
- [ ] Are outdoor spaces and the quiet room accessible?
- [ ] Can assistance dogs be accommodated?
- [ ] How will guests needing support evacuate in an emergency?

4 Entertainment & information

- [ ] Can guests choose not to join games or performances?
- [ ] Are quieter entertainment or activity options available?
- [ ] Can entertainers explain activities and effects in advance?
- [ ] Are hearing support, captions or interpreting available if required?
- [ ] Can a simple timetable and venue map be shared before the day?

BEFORE YOU FINALISE ARRANGEMENTS

- [ ] Ask guests privately what adjustments would help - no diagnosis required.
- [ ] Confirm agreed arrangements in writing with each supplier.
- [ ] Share quiet-room details, access routes and key timings with guests.

NOTES / ADJUSTMENTS AGREED

Needs vary by person. Ask guests what works for them and check practical details directly with suppliers.